

DID YOU KNOW????

Is your Unit in Good Standing??

Is your Unit sending in all required fees, assessments, & filing all forms???

To Be a Unit in Good Standing
Constitution & Bylaws Department Standing Rules
(See Full Rules in Yearbook or on Website)

UNIT REQUIREMENTS

Names of all Unit Officers and Chairwomen, with correct mailing addresses and email addresses should be sent to the Department no later than July 15th, so they will be available for new State Chairwoman and will receive current material from the Department.

The qualifications and processes for establishing and existing as a Unit in good standing shall be as provided below.

- a. Every Unit must submit membership for 10 senior members and pay a unit bond fee by November 30. The membership and bond fee shall be submitted to the Department Secretary to be received by November 30. On October 15 the respective Unit Presidents, District Presidents and PGS Committee members shall be notified by the Department Secretary of all units not in compliance with this unit requirement. Annually on November 30 any unit with less than ten senior members and/ or nonpayment of the annual bond fee shall be classified as a unit not in good standing and as such will not be eligible to send delegates to Palmetto Girls State.
- b. Department Secretary will then furnish a list of Units unable to participate in Girls State to the Executive Committee on November 15 of each year.
- c. All units must purchase a minimum of 100 poppies.
- d. Twenty percent (20%) of the Poppy profits shall be reported by the units and remitted to the Department after Poppy Distribution Day(s).
- e. Units are assessed forty cents (\$0.40) per Senior Member for the VA&R Rehabilitation Fund. This assessment may be paid from Poppy or other funds and is due to the Department by June 1 of each year.
- f. All fees and assessments are due and payable to the American Legion Auxiliary Department of South Carolina by the designated deadlines in the Bylaws and Standing Rules herein in order for a Unit to be deemed in Good Standing.

Any Unit that has not paid their fees and assessments in full by 30 days before the Department Convention will be designated as a Unit Not in Good Standing and will not be allowed to participate in the Department Convention. Should any Unit be designated a Unit Not in Good Standing from one Department Convention to the next, will surrender its Charter pursuant to Article VII, Section 2 of the Department Bylaws.

Note: If you need to know your deadline date for filing you unit's 990N if applicable & filing with the Secretary of State as a non-profit call the Department. Each Unit's tax years are not the same as all other units. Due date is the 15th day of 5th month following your unit's close of books.